



Remote Learning Plan

In order to ensure that learning is continued, irrespective of lockdown and self-isolation, Oxbridge Lane Primary School has developed the following plan. This plan offers remote learning opportunities whilst also acknowledging that some households have limited access to devices/Internet and would require hard-copies of work and resources, or a loan of hardware if required. The plan complies with the expectations and principles outlined in the DFE document [Guidance for Full Opening of Schools](#).

This plan will be applied in the following instances:

1. An individual is self-isolating because of a positive test within the household or awaiting test results;
2. A group of children are self-isolating because of a case of coronavirus in the bubble;
3. A whole bubble or cohort is self-isolating because of an outbreak of coronavirus

Software and online platforms

Within all plans, teachers will set appropriate work in-line with our current curriculum. Children will remain in contact with their class teacher through Google Classroom and parents can also contact them through Schoolcomms or by emailing oxbridgelane@sbcschools.org.uk.

Oxbridge Lane teachers will replicate 'in class' learning on Google Classroom where possible. This includes lesson overviews and related resources. Printed versions of these will be posted to children with limited access to devices/Internet. Each lesson will include activities/engagement from children, which will be evidence and saved onto Google Classroom or in workbooks for the children who do not have access to devices/Internet.

Oak National Academy may be used to support remote learning. These resources have been chosen for a number of reasons.

1. The Oak Academy lessons are in-line with our teaching ethos – they encourage the use of retrieval practice, explicit teaching with high quality modelling, and the use of deliberate practice.
2. The online lessons are free to all and offer a recorded taught session so that the children can access physical teaching from a teacher and then access work relating to that lesson within the same website.
3. There are also hundreds of lessons specifically aimed at children with SEND needs and requiring additional support.

Children will also be directed to use familiar software used in school including Times Tables Rockstars and Accelerated Reader. These will support the acquisition and retention of basic core skills.

As a school, we have decided not to deliver whole class live lessons however, if a child/small group of children are struggling with a particular concept, a live lesson through Google Meet may be arranged and guidance on safeguarding around this will be shared with parents beforehand. This will also include having a member of SLT present.

Schoolcomms and email will remain in use as these communication elements have already proved to be invaluable. Teachers and parents will be able to message one another to share information and offer support. Teachers will continue to celebrate children's work and maintain our school community.

In the event of any form of isolation and loss of learning caused by the Coronavirus, parents must understand that engagement with home learning is compulsory, as is the expectation that Oxbridge Lane Primary School makes that provision available and accessible to all. However, if children themselves are too ill to attend then they will not be expected to engage in home learning.



In preparation for home-learning, parents and children need to receive logins and passwords for the following platforms (likewise teaching staff need to be familiar with them):

- Google Classroom
- Accelerated Reader
- TT Rockstars
- Schoolcomms

Worksheets and Practical Resources

If a child is isolated from school i.e. the child is sent home from school to either receive a test or self-isolate as someone in the household is being tested, they will leave school with a pack of work and their own stationery pack. Children will have immediate opportunity to continue their learning. The work packs should be basic skills work that would be relevant at any stage of the year i.e. arithmetic, spelling, reading, writing (with a visual prompt) and handwriting.

Remote Learning

The initial response to any isolation in September (individual/whole bubble) will include parents being advised to support their child with completion of the summer learning packs if not previously completed. Packs will be delivered to those with limited devices/Internet. If the summer learning tasks have already been completed, an individual plan will be in place using material from the Oak National Academy website and, where applicable, the DfE phonic Youtube channel.

From week beginning 28th September, all planning and resources will be uploaded to the Google Classroom platform for access. Class teachers will be made aware of the names of children in isolation to communicate and feedback on completed work.

Please read the following pages for further guidance on the ongoing support from school and related safeguarding/SEND considerations linked to each of the 3 instances:

1. An individual is self-isolating because of a positive test within the household or awaiting test results;
2. A group of children are self-isolating because of a case of coronavirus in the bubble;
3. A whole bubble or cohort is self-isolating because of an outbreak of coronavirus


Pupil needs to isolate because someone in their household is symptomatic or tests positive.
Ongoing Support

Using Google Classroom, the class teacher will upload lesson overviews and related resources in advance to allow parents to see the learning materials prior to supporting their child. The planning will indicate scaffold/support to help children achieve the objective being taught.

If teaching input is required, the teacher will initially direct the parent to a relevant Oak National Academy taught session. If needed, the class teacher will then arrange a Google Meet session to review the objective with the child. A member of SLT will also be in this meeting.

Teachers will communicate with the child through Google Classroom giving feedback and support. Further support may be given through Schoolcomms or emails via the direct school email.

Safeguarding /SEND

School office to contact parents to ensure that a call has been placed to 111 a test has been taken if advised (if the child is symptomatic) and to make sure that parents know to communicate test results to school at the earliest convenience (Tel: 01642 657421 or email oxbridgelane@sbcschools.org.uk). If a child is not currently symptomatic, parents will be advised by school of the isolation period and, if their child does become symptomatic, they will call 111 for advice.

If the child is entitled to benefit-related FSM, school will supply the child with a packed lunch. The Early Help Support Officer will arrange delivery.

If the child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call from the DSL (record on CPOMS).

If the child does not engage with remote learning, the class teacher is to call the parents to discuss obstacles and support. Then a member of SLT will call if disengagement continues. This could include a follow-up call from Alex Butler if Early Help support is already identified for the family.

The SENDCo will be made aware of the children in isolation and, if the child has been identified as having a SEND, they will support the class teacher to ensure that specific needs are being met through remote learning. This could also result in a phone call from the SENDCo to the parent.

Where children would normally receive additional support from SEND agencies, the SENDCo may make arrangements for those to continue virtually as long as the agencies engage.



A group of children are self-isolating because of a case of coronavirus in their bubble.

Ongoing Support

Using Google Classroom, the class teacher will upload planning overviews and related resources at the beginning of each week to allow parents to see the learning materials prior to supporting their child. The planning will indicate scaffold/support to help children achieve the objective being taught.

If teaching input is required, the teacher will initially direct the parent to a relevant Oak National taught session. If needed, the class teacher will then arrange a Google Meet session to review the objective with the child. A member of SLT will also be in this meeting.

Teachers will communicate with the child through Google Classroom giving feedback and support. Further support may be given through Schoolcomms or emails via the direct school email.

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If a child is entitled to benefit-related FSM, school will supply the child with a packed lunch daily. The Early Help Support Officer will arrange delivery.

If a child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call from the DSL (record on CPOMS).

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A whole bubble of children is isolating because of an outbreak of coronavirus

Ongoing Support

Teachers will schedule a Google Meet meeting with the children and parents at the earliest opportunity. In this meeting the teacher will discuss the remote learning arrangements and expectations.

Teachers will also share a timetable of learning – this will consist of core subject lessons, a non-core lesson and a whole class reading session per day. Another member of staff will also be in this meeting. All meetings will be recorded for school purposes only.

At the end of each day, there will be an additional Google Meet meeting with the children and parents where the children can take part in learning reflection. Another member of staff will also be in this meeting. All meetings will be recorded for school purposes only.

Additional Google Meet meetings may be arranged to deliver class assemblies, additional support etc. Another member of staff will also be in this meeting. All meetings will be recorded for school purposes only.

Using Google Classroom, the class teacher will upload lesson overviews and related resources at the beginning of each week to allow parents to see the learning materials prior to supporting their child. The planning will indicate scaffold/support to help children achieve the objective being taught.

Lessons will be pre-recorded on PowerPoints for children to access through Google Classroom. If needed, the class teacher will then arrange a Google Meet session to review the objective with the child. Another member of staff will also be in this meeting. All meetings will be recorded for school purposes only.

Teachers will communicate with the child through Google Classroom giving feedback and support. Further support may be given through Schoolcomms or emails via the direct school email.

Completed work should be saved automatically onto Google Classroom or a photograph of written work uploaded. Teachers can then review the work completed and ensure that the following day's lesson addresses misconceptions etc.

Feedback and queries can take place throughout the day using either Google Meet, Schoolcomms or email.

In the event of teachers becoming ill, alternative arrangements will be made and parents will be notified.

Safeguarding /SEND

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If a child is entitled to Free School Meals (This does not include infant free school meals), school will supply the child with a packed lunch. The Early Help Support Officer will arrange delivery.

If a child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call from the DSL (record on CPOMS).

If a child does not engage with remote learning, the class teacher is to call the parents to discuss obstacles and support. Then a member of SLT will call if disengagement continues. This could include a follow-up call from Alex Butler if Early Help support is already identified for the family.

The SENDCo will be made aware of the children in isolation and, if the child has been identified as having a SEND, they will support the class teacher to ensure that specific needs are being met through remote learning. This could also result in a phone call from the SENDCo to the parent.

Where children would normally receive additional support from SEND agencies, the SENDCo may make arrangements for those to continue virtually as long as the agencies engage.



What if my child is self-isolating without symptoms?

Your child will be expected to log into Google Classroom and complete the daily lessons as they would in school.

How does my child log into Google Classroom?

They will need internet access and, ideally, a desktop or laptop for typing.

1. Open the Internet explorer
2. Type <https://classroom.google.com/> in the address tab and press ENTER
3. Type your child's given email address in the 'email or phone' box
4. Click NEXT
5. Type the given temporary password in the 'enter your password' box
6. Click NEXT
7. If you are logging in for the first time, you will be asked to change the temporary password. Please help your child change this and keep it written down safe somewhere
8. Once logged in, your child will see a box named after their class.

What if I do not have Internet access at home for my child to join Google Classroom?

We ask that you inform school by ringing the office and we will arrange to send copies of the set work home for your child to complete. They would then work in the given exercise book and bring this upon return for the teacher to review and discuss with your child.

When does my child need to log into Google Classroom?

Teachers will set work in line with what is being delivered in school for:

- All children advised to self-isolate due to someone testing positive but not symptomatic themselves

Teachers will tell children and send messages via Schoolcomms when homework has been set and needs to be accessed through Google Classroom.

What is the expectation and how long does my child need to spend on Google Classroom?

The expectation is that, each day, your child completes lessons for:

- Phonics (Nursery, Reception Y1 and Y2)
- VIPERS (Y3, Y4, Y5 and Y6)
- English
- Maths
- One afternoon curriculum subject



How is work handed in?

Children can submit their work on Google Classroom to be marked once it is complete. Children in school will have been shown how to do this. They are welcome to work on paper if they have it. At the end of the lessons they can take a photograph of their work and upload it to Google Classroom. Or, they can work online and submit the document after they've worked on it.

| | |
|--|--|
| | This icon shows material only and work cannot be handed in here. |
| | This icon indicates a task which requires work to be handed in. |

This box will be on the right-hand side of assignments/tasks which need work to be submitted. If you think work needs to be submitted and you can't see this box below, contact the office.



How does my child's work get marked?

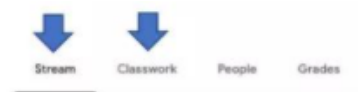
When children submit their work, their teacher will get a notification. The teacher is then able to open the work and provide personalised feedback like they would if marking a book. They will give feedback in line with the normal school policy.

What if my child is having a problem with the work?

Your child can contact their teacher through Google Classroom and ask for help.

Where will my child find their set work?

Each classroom has a class stream where their teachers can write messages and reminders but the class work plus any homework will be on the classwork page, which they will need to click on to check what they have to do.



Tips: Children can use Google Classroom on a computer AND/OR a phone. They might find their phone easier for taking and submitting photographic evidence of their work. Always make sure photographs are the right way up and not blurry before submitting them.